

Yarra City Council – Local Area Study Group Charter

1. PREAMBLE:

Community consultation in the development of a Local Area Place Making Study (LAPMS) is guided by the terms of this Charter.

2. GENERAL:

The appointed Local Area Study Group volunteers will provide local information and views to assist in the development of a LAPMS Scheme, within the terms of this Charter. The final decision in relation to any LAPMS Scheme will rest with Council.

3. STRUCTURE:

The Local Area Study Group will comprise of a number of community volunteers (approximately 10-12 members) selected from community nominations. Ward Councillors and Council Officers will also form part of the Local Area Study Group in addition to the community volunteers. The appointed Consultant will act as chairperson to the Local Area Study Group and will assist and advise the group, as required.

Volunteers do not need to be residents of the local area and can include volunteers from industrial or commercial properties.

4. ROLE OF LOCAL AREA STUDY GROUP:

- To make a commitment to attend and actively participate in the two (2) Local Area Study Group meetings.
- To provide information in a professional and collaborative manner which engenders teamwork.
- To provide local information to assist with the identification of key traffic issues and to provide feedback regarding the plans and proposals prepared by the Consultant.
- Relay the opinions of the wider community to the Local Area Study Group on all matters pertaining to the study (regardless of the individual views of the Local Area Study Group volunteer).

5. ROLE OF COUNCIL OFFICERS AND THE CONSULTANT:

- To identify traffic and amenity issues and develop suitable proposals to address the key traffic issues within the local area.
- To liaise with the Local Area Study Group and provide the group with relevant data and technical advice.

6. MEETINGS:

There will be two meetings of the Local Area Study Group, as follows:

- **Meeting 1** – Local Area Study Group to provide feedback and local knowledge regarding issues and prepare a draft LAPMS Scheme.
- **Meeting 2** – Local Area Study Group to consider the community's response to the draft LAPMS Scheme to prepare a recommended LAPMS Scheme.

7. LOCAL AREA STUDY GROUP COMMUNICATION:

Communication for the Local Area Study Group will predominantly occur via email to allow a free flow of information between Council officers, the Consultant and other Local Area Study Group volunteers. Local Area Study Group volunteers agree to allow the usage and disclosure of their email address for communication purposes as part of the study.

8. FINAL DECISION:

The final decision in relation to any LAPMS and LAPMS Scheme will rest with Council only.